

# City of Lakes Waldorf School

## 2017 Summer Program

### Grades Sessions

Welcome to City of Lakes Waldorf School's 2017 Summer Program experience! Our summer program is designed for current families and new families who would like to experience a "taste of Waldorf". This program is led by the City Of Lakes Waldorf School Extended Day staff.

#### Grades Sessions/Hours:

Summer Grades sessions are offered for three weeks in June: June 12-16, June 19-23, and June 26-30, 2017. Families may sign up for 1, 2 or all 3 weeks. Hours are 8:30 a.m. – 3:00 p.m.

#### Summer Program Agenda:

Each week of the program will be centered on a unique art project in the mornings, and organized movement and games in the afternoons. Every week of the program will culminate with a special Friday field trip.

#### Weekly Projects and Field Trips

##### **Week 1, June 12-16 Ages 7-12**

#### **Art Project: Building a Cigar Box Guitar**

*Students will learn how to build their own four-string guitar, and perhaps some songs to play on it!*

Field Trip: The Schubert Club Museum of musical instruments

##### **Week 2, June 19-23 Ages 7-12**

#### **Art Project: Paper Making**

*We'll learn how to make home-made paper using a blender, recycled paper and accents such as flower petals and leaves, and make into booklets or journals.*

Field Trip: Minnesota Center for Book Arts

##### **Week 3, June 26-30 Ages 7-12**

#### **Art Project: Sun Printing**

*Using a photographic technique called "cyanotype", we will create beautiful patterns on paper and t-shirts using only the light of the sun.*

Field Trip: Fort Snelling State Park

8:30 - 9:00 a.m.	Students Arrive and Day Opening
9:00 - 10:30 a.m.	Art Project
10:30 - 10:45 a.m.	Snack
10:45 - 11:30 a.m.	Free Play
11:30 - 12:30 p.m.	Lunch and Quiet Time
12:30 - 2:00 p.m.	Games and Movement
2:00 - 3:00 p.m.	Free Play and Closing of Day



### What to Bring:

Children should bring their own snack and lunch. All children should wear comfortable clothing (clothes may get dirty) and shoes appropriate for running and other active play. Please send along sunscreen and/or hats and a water bottle, both labeled with the child's name. (If a day trip is planned, transportation will be organized and parents will be asked for a signed consent form.) All program days begin and end at City of Lakes Waldorf School unless otherwise noted.

### Registration:

Submit your signed registration form and check payable to City of Lakes Waldorf School to the Admissions Office by Friday, May 12. Sorry, no partial refunds for vacations, play dates, appointments, illness absences or cancellations, except as provided for in our Policies and Terms. Policies and Terms will be sent to you on receipt of your registration or are available in the City of Lakes Waldorf School office.

City of Lakes Waldorf School  
2017 Summer Program  
Grades Registration Form

Child #1 Name \_\_\_\_\_  
Session Dates \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Male/Female

Child #2 Name \_\_\_\_\_  
Session Dates \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Male/Female

Child #3 Name \_\_\_\_\_  
Session Dates \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Male/Female

Parents Names \_\_\_\_\_  
Day phone(s): \_\_\_\_\_ Alternate phone(s): \_\_\_\_\_  
Preferred email address for enrollment confirmation: \_\_\_\_\_

- June 12—16 \_\_\_\_\_ x \$300
- June 19—23 \_\_\_\_\_ x \$300
- June 26—30 \_\_\_\_\_ x \$300

This program is for children ages 7 to 12 (in 1<sup>st</sup>-6<sup>th</sup> grade).

Total Amount Enclosed: \$ \_\_\_\_\_

Your child(ren) will be fully enrolled in the City of Lakes Waldorf School Summer Program upon receipt of full payment, signed registration form and completed emergency form. Please mail or deliver registration and check made payable to City of Lakes Waldorf School to: City of Lakes Waldorf School, 2344 Nicollet Avenue South, Minneapolis, MN 55404. Sorry, we cannot accept payment by credit card.

City of Lakes Waldorf School / [www.clws.org](http://www.clws.org)  
2344 Nicollet Avenue South, Minneapolis 55404 / 612-767-1550

City of Lakes Waldorf School  
Summer Program Contact Information  
[Please complete one form per child]

Child's Name \_\_\_\_\_

Parent Name \_\_\_\_\_ Parent Name \_\_\_\_\_

Child's Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Day phone \_\_\_\_\_ Day phone \_\_\_\_\_

Alternate Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

**Alternate Contact Information**

Alternate Contact Name \_\_\_\_\_

Day Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

\_\_\_\_\_ I understand that my child/ren will not be released to any person other than those named above as Alternate Contacts unless I have communicated a change to the school.

**Emergency Information**

Child's Physician and/or Clinic \_\_\_\_\_

Physician phone \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy Holder's Name \_\_\_\_\_ Policy # \_\_\_\_\_

**Does your child have any food, medicine or other allergies? If yes, please explain below:**

\_\_\_\_\_

Does your child currently take any type of medication? If yes, please specify what type of medication your child is currently taking: \_\_\_\_\_

Is there any other medical information we should be aware of? \_\_\_\_\_

\_\_\_\_\_ I give permission for my child, \_\_\_\_\_, to participate in field trips, neighborhood outings and excursions outside the school premises. I understand that my child will be under the supervision of the teacher, substitute, assistant, or other adult authorized by the school. Transportation will be organized as needed and, in some instances, children will walk to the destination. (Parents will be advised in advance of any field trips.)

\_\_\_\_\_ City of Lakes Waldorf School, on occasion, may take photographs of children and use them for marketing purposes. Such photographs may appear in newspapers, magazines, brochures, slide shows, or on our web site, on social media sites, or other marketing materials without compensation. There may also be photographs taken of your child (with permission of CITY OF LAKES WALDORF SCHOOL) by local newspapers and magazines for feature articles.

Date \_\_\_\_\_ Parent Signature \_\_\_\_\_

# City of Lakes Waldorf School

## 2017 Summer Program

### Frequently Asked Questions

Q. Can my child attend the City of Lakes Waldorf School Summer Program if s/he goes to a different school?

A. Yes! We welcome all students and families and we look forward to getting to know visitors to our school during the summer.

Q. How do I get to City of Lakes Waldorf School?

A. We are located at 2344 Nicollet Avenue South in the Whittier neighborhood. You may use our parking lot adjoining the building on the north side. Please visit our website at [www.clws.org](http://www.clws.org) or call 612-767-1502 for more information.

Q. My child can only attend the Summer Program on Mondays, Wednesdays and Fridays. Will you adjust the price of our tuition?

A. We are not able to adjust the price of the Summer Program for part-time attendance. It is difficult for us to fill the remaining days created by this scenario. The children benefit from the consistency of relationships during the week.

Q. What if I need to cancel enrollment prior to the Summer Program start date?

A. There is no penalty for cancellation prior to noon on May 12, 2017. Please send us your schedule change in writing, or via email to [enrollment@clws.org](mailto:enrollment@clws.org). After these dates you will be responsible for paying the full Summer Program tuition. If you register after June 9, 2017, no refunds will be issued except for medical absences of a week or longer which require a note from the attending physician.

Q. What if my child has allergies or special dietary requirements?

A. We are able to accommodate children with a variety of allergies and special dietary restrictions.

Q. Will there be extended care for children after 3:00 p.m.?

A. Unfortunately, we are not able to provide care for children after 3:00 p.m. during the Summer Program.

# City of Lakes Waldorf School

## 2017 Summer Program

### Policies and Terms

This statement of policies and terms covers City of Lakes Waldorf School's 2017 Summer Program. By signing the registration form, you agree to these Policies and Terms.

**Registration:** Registration begins in March 2017. To secure a spot for your child, the registration must be accompanied by full tuition. Phone and fax registrations will not be accepted. A confirmation of your registration will be sent to the email address you provide.

**Tuition Payment:** Payment-in-full is due with registration. All checks must be made payable to City of Lakes Waldorf School. We are unable to accept credit card payments.

**Refund Policy:** No refunds are available for withdrawals from any week of City of Lakes Waldorf School's Summer Program after 12 noon on May 12, 2017. All changes must be received in writing to avoid tuition charges. A refund for medical reasons applies only to absences of one week or longer and requires a note from the attending physician.

**Please Bring:** Children must bring a sun hat. Please provide sunscreen and a water bottle, both labeled with the child's name.

**Student Dismissal from Summer Program:** We reserve the right to dismiss any student from the City of Lakes Waldorf School Summer Program at our discretion. In such cases, we will refund a prorated amount for the remaining Summer Program days. No other reductions will be made.

**Clothing:** Clearly label all garments, particularly outerwear, with your child's name.

- We require a labeled pair of indoor shoes with soles. Slippers, ballet shoes, or simple cotton slippers will suffice. Shoes, flip-flops or clogs without backs are problematic because they fall off during movement. No ties on indoor shoes, please.
- Sandals, clogs, flip-flops or dress shoes that fall off inhibit the child's movement. Outdoor shoes should also have soles. No sandals, clogs or backless shoes, please.
- Please send a labeled change of seasonably appropriate clothing (socks, top, pants, under wear) that can be left at school.
- A small, labeled bag or backpack will help facilitate delivery of things (extra clothes, correspondence, treasures, etc.) from school to home.
- No media themes on bags or clothing, please.

**Lost or Stolen Items:** Parents are urged to mark all clothing with the student's name to ensure complete identification of all items and to protect against loss. City of Lakes Waldorf School assumes no responsibility for lost or stolen personal property. We discourage bringing anything of value, such as jewelry, money, or expensive clothing to school. Children should not bring toys or electronic devices. If they appear, they will be stored away by the teacher until the parents pick up the child.

(continued)

## Policies and Terms—continued

**Class Cancellation:** We reserve the right to cancel any class offering. You will be notified at least five business days prior to the start of the class if it is cancelled. We also reserve the right to combine classes as necessary. In the event of a class change/combination, the dates are subject to change.

**Teacher Changes:** We reserve the right to change the instructor of any class as staffing needs and schedules dictate. We make every effort to offer teachers as advertised, but changes do occur. There are no refunds given for changes in teaching staff.

**Insurance:** Student Accident Insurance is provided for all students enrolled in the City of Lakes Waldorf School Summer Program. This insurance is supplemental in nature, meaning that it is secondary to any/all personal health or accident insurance carried by the students and their families. The purpose of this supplemental coverage is to assist with the payment of deductibles, copays, or other out-of-pocket expenses actually incurred in the event of an injury which occurs during a Summer Program activity. Details on the Student Accident Insurance policy are available in the City of Lakes Waldorf School office.