



City of Lakes Waldorf School – Loring Campus

2017 Summer Program

Early Childhood Sessions

Welcome to City of Lakes Waldorf School's 2017 Summer Program experience at our new Loring Park Campus! Our summer program is designed for current families and for new families who would like to experience a "taste of Waldorf." This program is led by a Waldorf Early Childhood teacher and two assistants, and consists of the same gentle rhythm found in the Waldorf school year. The City of Lakes Waldorf School Early Childhood Summer Program is designed for children age 3 to 6 in Preschool or Kindergarten who are toilet-trained; please call City of Lakes Waldorf School Admissions Office at 612-767-1502 to discuss age-related questions.

Early Childhood Sessions/Hours

Summer Early Childhood sessions are offered for three weeks in June: June 12-16, June 19-23 and June 26-June 30, 2017. Families may sign up for 1, 2 or all 3 weeks. Hours are 8:30 a.m. - noon. Afternoon care is available until 3:00 p.m. for an additional \$100 per week, payable with your registration.

Summer Program Morning Rhythm

We will laugh, sing and honor the spirit of summer with a daily rhythm including play time, crafts, circle time, outdoor play and games, planting, snack-making, and story time.


What to Bring

Nutritious snacks will be prepared in the classroom each day by the teachers and children as part of their morning together. Children staying for afternoon care should bring their own lunch and an afternoon snack. All children should wear comfortable clothing and shoes appropriate for running and other active play. Please send along sunscreen and/or hats and a water bottle, both labeled with the child's name. (If a day trip is planned, transportation will be organized and parents will be asked for a signed consent form.) All program days begin and end at City of Lakes Waldorf School Loring Campus, unless otherwise noted.

Registration

Submit your signed registration form and check payable to City of Lakes Waldorf School to the Admissions Office on the Whittier Campus by May 19, 2017. Sorry, no partial refunds for vacations, play dates, appointments, illness, absences or cancellations, except as provided for in our Policies and Terms. Policies and Terms will be sent to you on receipt of your registration or are available in the City of Lakes Waldorf School office.

City of Lakes Waldorf School / admin@clws.org
Loring Campus Summer Camp: 519 Oak Grove St. 55403
Whittier Campus Office/forms: 2344 Nicollet Avenue S 55404



City of Lakes Waldorf School – Loring Campus
2017 Summer Program
Early Childhood Registration Form

Child #1 Name _____

Date of Birth _____ Gender _____

Child #2 Name _____

Date of Birth _____ Gender _____

Child #3 Name _____

Date of Birth _____ Gender _____

Parents Names _____

Day phone(s): _____ Alternate phone(s): _____

Preferred email address for enrollment confirmation: _____

		Morning Only (8:30 a.m. - noon)	Afternoon (noon - 3 p.m.)
<input type="checkbox"/>	June 12–16	_____ x \$150	_____ x \$100
<input type="checkbox"/>	June 19–23	_____ x \$150	_____ x \$100
<input type="checkbox"/>	June 26–30	_____ x \$150	_____ x \$100

This program is for children ages 3 to 6 in Preschool or Kindergarten who are toilet-trained.

Total Amount Enclosed: \$ _____

Your child/ren will be fully enrolled in the City of Lakes Waldorf School Summer Program upon receipt of full payment, signed registration form and completed emergency form. Please mail or deliver registration and check made payable to City of Lakes Waldorf School to: City of Lakes Waldorf School, 2344 Nicollet Avenue South, Minneapolis, MN 55404. Sorry, we cannot accept payment by credit card.

City of Lakes Waldorf School - Loring Campus
Summer Program Contact Information

[Please complete one form per child]

Return forms to Whittier Campus: 2344 Nicollet Avenue S, Minneapolis 55404

Child's Name _____

Parent Name _____ Parent Name _____

Child's Address _____ City _____ Zip _____

Day phone _____ Day phone _____

Alternate Phone _____ Alternate Phone _____

Alternate Contact Information

Alternate Contact Name _____

Day Phone _____ Alternate Phone _____

_____ I understand that my child/ren will not be released to any person other than those named above as Alternate Contacts unless I have communicated a change to the school.

Emergency Information

Child's Physician and/or Clinic _____

Physician phone _____

Insurance Company _____ Policy Holder's Name _____ Policy # _____

Does your child have any food, medicine or other allergies? If yes, please explain below:

Does your child currently take any type of medication? If yes, please specify what type of medication your child is currently taking:

Is there any other medical information we should be aware of? _____

_____ I give permission for my child, _____, to participate in field trips, neighborhood outings and excursions outside the school premises. I understand that my child will be under the supervision of the teacher, substitute, assistant, or other adult authorized by the school. Transportation will be organized as needed and, in some instances, children will walk to the destination. (Parents will be advised in advance of any field trips.)

_____ City of Lakes Waldorf School, on occasion, may take photographs of children and use them for marketing purposes. Such photographs may appear in newspapers, magazine, brochures, slide shows, or on our web site, on social media sites, or other marketing materials without compensation. There may also be photographs taken of your child (with permission of CITY OF LAKES WALDORF SCHOOL) by local newspapers and magazines for feature articles.

Date _____ Parent Signature _____

City of Lakes Waldorf School

2017 Summer Program

Frequently Asked Questions

Q. Can my child attend the City of Lakes Waldorf School Summer Program if s/he goes to a different school?

A. Yes! We welcome all students and families and we look forward to getting to know visitors to our school during the summer.

Q. How do I get to City of Lakes Waldorf School-Loring Campus?

A. The Loring Park Campus is located at 519 Oak Grove St, Minneapolis, MN directly across the street from Loring Park and the Walker Art Center in the educational wing of St. Mark's Cathedral. Access the educational wing from the roundabout on northbound Hennepin Avenue or from the south end of the parking lot on Oak Grove Street. For more information please contact admin@clws.org or call 612-767-1550.

Q. How do I get to City of Lakes Waldorf School-Whittier Campus to turn in forms?

A. The Whittier Campus is located at 2344 Nicollet Avenue S, Minneapolis 55404 at the corner of 24th and Nicollet Avenue, a short 3 minutes from the Loring Campus. Parking is available in the school parking lot adjoining the building to the north. Entrance is through the front doors facing Nicollet Avenue. For more information, please contact admin@clws.org or call 612-767-1550.

Q. My child can only attend the Summer Program on Mondays, Wednesdays and Fridays. Will you adjust the price of our tuition?

A. We are not able to adjust the price of the Summer Program for part-time attendance. It is difficult for us to fill the remaining days created by this scenario. The children benefit from the consistency of relationships during the week.

Q. What if I need to cancel enrollment prior to the Summer Program start date?

A. There is no penalty for cancellation prior to noon on May 19, 2017. Please send us your schedule change in writing, or via email to enrollment@clws.org. After these dates you will be responsible for paying the full Summer Program tuition. If you register after May 19, 2017, no refunds will be issued except for medical absences of a week or longer which require a note from the attending physician.

Q. What if my child has allergies or special dietary requirements?

A. We are able to accommodate children with a variety of allergies and special dietary restrictions.

Q. Will there be extended care for children after 3:00 p.m.?

A. There is no care for children after 3:00 p.m. during the Summer Program.

City of Lakes Waldorf School

2017 Summer Program

Policies and Terms

This statement of policies and terms covers City of Lakes Waldorf School's 2017 Summer Program. By signing the registration form, you agree to these Policies and Terms.

Registration: Registration begins on February 21, 2017. To secure a spot for your child, the registration must be accompanied by full tuition to the front office of the Whittier Campus of City of Lakes Waldorf School 2344 Nicollet Avenue S Minneapolis 55404. Phone and fax registrations will not be accepted. A confirmation of your registration will be sent to the email address you provide.

Tuition Payment: Payment-in-full is due with registration. All checks must be made payable to City of Lakes Waldorf School. We are unable to accept credit card payments.

Refund Policy: There are no refunds if a student withdraws from any week of the City of Lakes Waldorf School Summer Program after noon on May 19, 2017. All changes must be received in writing to avoid tuition charges. A refund for medical reasons applies only to absences of one week or longer and requires a note from the attending physician.

Please Bring: Children must bring a sun hat. Please provide sunscreen and a water bottle, both labeled with the child's name.

Student Dismissal from Summer Program: We reserve the right to dismiss any student from the City of Lakes Waldorf School Summer Program at our discretion. In such cases, we will refund a prorated amount for the remaining Summer Program days. No other reductions will be made.

Clothing: Clearly label all garments, particularly outerwear, with your child's name.

- We require a labeled pair of indoor shoes with soles. Slippers, ballet shoes, or simple cotton slippers will suffice. Shoes, flip-flops or clogs without backs are problematic because they fall off during movement. No ties on indoor shoes, please.
- Sandals, clogs, flip-flops or dress shoes that fall off inhibit the child's movement. Outdoor shoes should also have soles. No sandals, clogs or backless shoes, please.
- Please send a labeled change of seasonably appropriate clothing (socks, top, pants, under wear) that can be left at school.
- A small, labeled bag or backpack will help facilitate delivery of things (extra clothes, correspondence, treasures, etc.) from school to home.
- No media themes on bags or clothing, please.

Lost or Stolen Items: Parents are urged to mark all clothing with the student's name to ensure complete identification of all items and to protect against loss. City of Lakes Waldorf School assumes no responsibility for lost or stolen personal property. We discourage bringing anything of value, such as jewelry, money, or expensive clothing to school. Children should not bring toys or electronic devices. If they appear, they will be stored away by the teacher until the parents pick up the child.

City of Lakes Waldorf School
2017 Summer Program
Policies and Terms (continued)

Class Cancellation: We reserve the right to cancel any class offering. You will be notified at least five business days prior to the start of the class if it is cancelled. We also reserve the right to combine classes as necessary. In the event of a class change/combination, the dates are subject to change.

Teacher Changes: We reserve the right to change the instructor of any class as staffing needs and schedules dictate. We make every effort to offer teachers as advertised, but changes do occur. There are no refunds given for changes in teaching staff.

Insurance: Student Accident Insurance is provided for all students enrolled in the City of Lakes Waldorf School Summer Program. This insurance is supplemental in nature, meaning that it is secondary to any/all personal health or accident insurance carried by the students and their families. The purpose of this supplemental coverage is to assist with the payment of deductibles, copays, or other out-of-pocket expenses actually incurred in the event of an injury which occurs during a Summer Program activity. Details on the Student Accident Insurance policy are available in the City of Lakes Waldorf School office.